



ELECTRICAL REGISTRATION FORM

| | | |
|---|---|---|
| **REGISTRATION AND SUBMITTAL REQUIREMENTS** | | |
| This document is required for initial registration or changes to a current registration. Fees not required for registration. | | |
| STEP 1 - ALL CONTRACTORS (MASTER LICENSE HOLDERS) MUST FIRST REGISTER (ONE TIME ONLY) THROUGH THE CITIZEN SELF SERVICE (CSS) PORTAL PRIOR TO COMPLETING THIS FORM | | |
| STEP 2 - Registration Options: | | |
| <ul style="list-style-type: none"> To register by email: permitapplications@mckinneytexas.org To register by fax: 972-547-2605. Documents must be legible and licenses current To register by mail: City of McKinney, Building Inspections, P O Box 517, McKinney, Texas 75070 | | |
| Submittal requirements: | | |
| <ul style="list-style-type: none"> This application Copy of Electrical Contractor license with the State of Texas Department of Licensing and Regulation (TDLR) and Copy of Master Electrician license with TDLR or Copy of Electrical Sign Contractor license with TDLR and Copy of valid State Driver's License | | |
| **LICENSE INFORMATION (Check all that apply)** | | |
| Electrical Contractor <input type="checkbox"/> | Master Electrician <input type="checkbox"/> | Electrical Sign Contractor <input type="checkbox"/> |
| Company Name: _____ | | |
| License Holder Name (Print): _____ | | |
| Company License Number: _____ Expiration Date: _____ | | |
| Master License Holder Number: _____ | | Expiration Date: _____ |
| Company Address: | | |
| City: _____ | State: _____ | Zip code: _____ |
| License Holder D/L Address: | | |
| City: _____ | State: _____ | Zip code: _____ |
| Office Telephone Number: _____ | | |
| License Holder Cell Phone Number: _____ | | |
| Email address: _____ | | |
| License Holder Signature: _____ | | Date: _____ |

Building Inspections Department

221 N. Tennessee Street • McKinney, Texas 75069 • Tel: 972-547-7400 • Fax 972-547-2605 Website: www.mckinneytexas.org

This publication can be made available upon request in alternative formats, such as, Braille, large print, audiotape or computer disk. Requests can be made by calling 972-547-2694 (Voice) or email contactadacompliance@mckinneytexas.org Please allow at least 48 hours for your request to be processed. **Updated 09/20/2018**