Residential New Home Check List – EFFECTIVE OCTOBER 16, 2017

Submit all permit applications online at www.mckinneytexas.org/css

To process your application as quickly as possible, it is important the submittal packet be complete and contain accurate information on both the city forms and the required plans & documents.
(see the Residential Builder Packet for a list of required documents)
If you should have questions, please call a Plans Examiner or a Permit Technician.

Please note: Incomplete submittals will not be accepted

Builder

- [ ] $100 Plan Review Fee

- [ ] Permit Application with all information completed

- [ ] Subcontractor Validation Sheet completed

- [ ] List of Options Sheet

- [ ] Site Plan -UPLOAD TO e Reviews

- [ ] Architectural Plans - UPLOAD TO eReviews

- [ ] Structural – UPLOAD to eReviews

- [ ] Designer's Certification Letter

- [ ] Structural Engineer's Certification Letter

- [ ] 2015 Energy Report and Compliance Form